

WAKE FOREST URBAN FORESTRY BOARD

MINUTES

August 10, 2009

7:00 p.m.

Members Present: John Patterson (chair), Austin Proctor, Don Daria, Jeff Yokovich, John Pelosi, Mike Brafford, Paul Krebs, and Pete Thibodeau (ex officio)
Members Absent: Everett Bolton, Earl Creutzburg
Staff: Ann Ayers

CALL TO ORDER

The Wake Forest Urban Forestry Board meeting was called to order at 7:00 p.m.

APPROVAL OF MINUTES

ACTION: Minutes from July 13, 2009 were approved 7-0.

NEW BUSINESS

a. **Arbor Day**

Tree Seedlings have been ordered and are to be delivered on March 1, 2010.

250	Atlantic White Cedar (container)
500	Eastern Red Cedar (bare root)
300	Overcup Oak (bare root)
400	Dogwood (bare root)
400	Eastern Redbud (bare root)
300	Persimmon (bare root)
300	Crape Myrtle (bare root)

Total for 2,450 trees, with delivery: \$1336 (1020 for the trees & 316 for UPS shipping); Budgeted: \$1,500

Dates

- December: Submit Poster Contest information to the schools.
- January: Collect poster submittals.
- January: Solicit Green Medal Award Nominations.
- February: Select award recipients.
- February: Order T-Shirts to be delivered prior to our Arbor Day Celebration.
- March 6: Tree Seedling Giveaway.
- March 11: Arbor Day Celebration.
- March 19: Arbor Day.

Guest Speakers – suggest someone from B. W. Wells.

Publicity – Posters, Newspapers, News, Community Access Chanel, ENews.

Schools – 1st: Jones Dairy, 2nd: Heritage, 3rd: Wake Forest Elementary Schools.

- b. **Maintenance Contract Awarded** – Capstone Landscaping, formerly known as Heritage Landscaping, contract to run from August 1, 2009 through July 31, 2010 for a total contract price of \$33,600. The high bid was \$66,009.
- c. **Street Tree Maintenance Contract** – New contract required. A request for proposals will go out in September. Appreciation was expressed for the excellent work of Bartlett Trees over the last several years.

OLD BUSINESS

Designation of Street Tree Corridors. The Seminary tree mentioned at the last meeting is the American Chestnut Tree.

ADJOURNMENT

There being no further business, the meeting was adjourned at 7:45 p.m.

John Patterson, Chairman

Ann Ayers, Planner/Secretary